

THE UNIVERSITY OF NORTH CAROLINA AT GREENSBORO  
The Bryan School of Business and Economics  
Department of Management

**COURSE NUMBER:** MGT 330-04 M 6- 8:50pm Bryan 128

**COURSE TITLE:** MGT 330 - The Legal Environment of Business Fall 2017

**CREDITS:** 3 hours

**PREREQUISITES:** GPA 2.0 or above

**FOR WHOM PLANNED:** 300 level law course for students majoring in a major in the Bryan School of Business and Economics, the Department of Recreation, Tourism, and Hospitality Management, and students of ALL majors interested in law

**INSTRUCTOR INFORMATION:**

Eloise McCain Hassell

<http://eloisehassell.wp.uncg.edu/>

Office: 373 Bryan

Telephone: 334-4535 Email: [mmhassel@uncg.edu](mailto:mmhassel@uncg.edu)

Class Email/ Chapter Homework Assignments and Power points/ Announcements/ Exam study guides/ old exams: [canvas.uncg.edu](http://canvas.uncg.edu) Use your UNCG username and UNCG Password to log in.

Office Hours: MWF 7:00 - 7:30 am (by appointment only) / MWF 11:00 am – noon & by appointment (Email and phone messages are checked MWF before 6am/every attempt will be made to respond to Email and phone messages on the MWF when they were received.)

**BULLETIN DESCRIPTION:**

330 The Legal Environment of Business (3:3)

Pr. GPA 2.0 or above

Survey of the legal, political, and ethical environment in which business decisions are made.

Antitrust, employment, and consumer laws included. Federal, state, and international laws covered.

**STUDENT LEARNING OUTCOMES:**

Each program within the Bryan school has separate learning goals as listed with the degree program. The essential components of a professional education in business (excluding the B.S. and B.A. in Economics, the B.S. in Consumer, Apparel, and Retail Studies and the B.A. in Sustainable Tourism and Hospitality) include common courses for breadth and opportunities for advanced work for depth in the various business disciplines. These core business programs share the following common learning goals:

1. Students will implement the various steps of the critical thinking process, supported by the appropriate use of analytical and quantitative techniques, to formulate recommendations for subsequent decision making.
2. Students will apply appropriate ethical standards when making recommendations for business decision making.
3. Students will evaluate business decisions in the context of sustainability goals, balancing environmental, social, and economic needs, conditions, and potential decision impacts.
4. Students will formulate appropriate strategies, in the context of global issues and forces, to improve business performance in the world economy.
5. Students will explain the roles of innovation and innovation management in achieving successful business strategies, decisions, and performance.
6. Students will be able to plan, schedule, contribute to, and lead projects.

## **Impact of this Course (The Legal Environment of Business- MGT 330) on the Program Student Learning Goals**

Upon successful completion of The Legal Environment of Business (MGT 330), the student should be able to:

- 1-Comprehend basics concerning the legal, ethical, and international environment in which business function
- 2-Know the basic operation of the Courts, and be able to apply real fact situations to and through the court system while formulating and evaluating possible causes of action and defenses
- 3-Analyze the many ways in which business activities are affected by laws and regulations
- 4-Identify and apply legal basics concerning: civil law, torts, constitutional law, administrative law, contracts, product liability law, principal/agent law, employment law, antitrust law, securities law, unfair and deceptive trade practices law, landowner liability, and international law

### **FACULTY/ STUDENT GUIDELINES:**

[http://www.uncg.edu/bae/faculty\\_student\\_guidelines.pdf](http://www.uncg.edu/bae/faculty_student_guidelines.pdf).

### **BRYAN SCHOOL MISSION STATEMENT:**

In the Bryan School of Business and Economics, we create and disseminate knowledge about the theory and practice of business. In addition to our courses and research, we accomplish this through hands-on projects, global experiences, and outreach to the community. Our work produces principled leaders and exceptional problem solvers who have a global perspective, an innovative mindset, a broad understanding of sustainability, and a commitment to improve the organizations in which they work and the communities in which they live.

### **REQUIRED TEXTS/ READINGS/ REFERENCES:**

**LEGAL ENVIRONMENT TODAY W/MINDTAP (LL)** |By *MILLER* (which **includes** a hard copy loose leaf textbook (for use during class) + Mindtap (which includes an E textbook + quizzes + flashcards)

- **EDITION:** N/A
- **PUBLISHER:** CENGAGE L
- **ISBN:** 9781305704930

**Please note:** Three hard copy 8<sup>th</sup> edition MGT 330 textbooks have been placed on closed reserve in Jackson Library:

<https://uncg.worldcat.org/wcpa/courseReserves?action=courseReserveManagerViewCourse&courseId=2030633&query=mgt%20330>

### **TEACHING METHODS AND ASSIGNMENTS FOR ACHIEVING LEARNING OUTCOMES:**

Students are responsible for all readings and other material assigned without regard to whether the material is covered in class.

Students should read some daily source of business news. News articles give students a real world framework for understanding legal concepts and their application.

**NOT LEGAL ADVICE:** The information covered in the website (listed above), in its links, in MGT 330 class, in the textbook, in emails from Eloise Hassell or during office hours does NOT constitute legal advice or the giving of a legal opinion. Nothing provided herein should be used as a substitute for the advice of your own legal counsel.

### **ATTENDANCE POLICY:**

\*Attendance for the ENTIRE class each day is REQUIRED, and will be taken DAILY. Coming in late or leaving early will negate class attendance unless prior written approval, for that day, by the teacher is obtained. Coming in late shows disrespect for the class, and leaving early is disruptive to the entire learning environment. The teacher reserves the right to close the door after the start of the class period, and the door will not be opened for latecomers.

A maximum of 2 absences during the semester is allowed. Missing ONE Monday night class is the equivalent of missing ONE ENTIRE WEEK of daytime MGT 330 class! An absence can be excused ONLY in the following situations: If the student emails me prior to the class and then can produce one of the following for my file:

- (1) A valid Doctor's note saying the student was too sick to come to class on the scheduled MGT 330 CLASS day, or
- (2) An **immediate** family member has just died or is in a serious medical condition in the hospital and the student's presence at the hospital or funeral is needed by the family (written proof including MGT 330 CLASS date is required).

\*Please note: absence that is work-related, due to car problems, traffic backed up, or over-sleeping an alarm are not excused.

\*Make Up for a missed class may be done with the teacher's prior permission (in an emergency situation) by attending (the EXACT same material missed) during THREE 8am (MUST arrive no later than 7:45am to sign in and hear pre-class review) MGT 330 classes, and ONLY IF the student comes forward, prior to the class starting, and signs in on their correct section's attendance sheet and sits in a seat approved by the professor. You will NOT get credit for a later class if you fail to follow the requirements set above. Please sit in one of the four back seats (interior side) that are reserved for students making up absences.

\*For EACH absence beyond the allowed two, ten (10) points will be subtracted from your end-of-semester final grade. Signing in for another student on the attendance sheet is an Academic Integrity Code Violation.

Why is attendance required?

MGT 330 is the ONLY required law class many of you will take before you graduate. You will be graduating and going into business into an extremely litigious society. Understanding law basics is essential! We will be covering many different substantive areas of law this semester. Each chapter lays a foundation for subsequent chapters. The class is extremely difficult, time consuming, and coming to class prepared is crucial!

Don't get behind! If you get behind you will NOT be able to get caught up. I promise to work harder than any of you to make the class interesting and understandable. YOU must do your part to come prepared, rested, with a positive attitude, prepared and ready to learn!

Many of the exam questions will be pulled from class notes, and the final exam is CUMULATIVE!

Students are responsible for all material covered, or announcements made, in class whether or not they are in attendance. Power Point class outlines and the work required for each chapter are listed at the TOP of each of my powerpoints and available online on Canvas. Please print the Power point outlines (3 slides per page) for each chapter prior to class and bring your textbook.

INCLEMENT WEATHER POLICY:

If we experience severe weather, then I will follow the university's decision as to holding class. If UNCG is open and following a regular schedule, but due to inclement weather the Guilford County Schools are delayed or cancelled due to the weather (and it is not an exam day or an interactive quiz sheet turn in day) we WILL have class, but I will NOT take attendance. **Please Note: Interactive quiz deadlines are set and will not be pushed back. If UNCG is open following regular hours, and it is on exam day or a day quiz sheets are due attendance on-time is required!** Adverse weather line: 334-5700 or see announcement online: [www.uncg.edu](http://www.uncg.edu)

#### UNCG DISABILITY SERVICES (OARS):

**Accommodations:** UNCG seeks to comply fully with the Americans with Disabilities Act (ADA). Students requesting accommodations based on a disability must be registered with (OARS) the Office of Accessibility, Resources and Services (formally called the Office of Disability Services) in 215 Elliott University Center, 334-5440  
<http://ods.uncg.edu/student-services/register/>

#### UNCG ATHLETES:

**UNCG athletes:** to make sure your UNCG athletic events are excused you must circle your name on the UNCG athletic notice form. Please circle the dates which will result in your missing a MGT 330 class period. Please write MGT 330 (and the correct section #) in the top right hand corner of the page, and turn in to the teacher during the first week of the semester, so those dates can be excused. If your UNCG athletic event will interfere with an exam/exam review (or with turning in interactive quizzes), you must make arrangements with the teacher to schedule a time **IN ADVANCE** of your regularly scheduled exam/ exam review/interactive quiz date. **You are NOT allowed to take the exam/exam review (or turn in interactive quizzes) AFTER your regularly scheduled date** If your athletic schedule changes, you will have the responsibility of providing the teacher with any additional dates in writing from the Athletic Department.

#### CLASS PARTICIPATION:

You will be called upon for recitation on a **random basis. Please note you will be called on to brief cases. The class has been split into two geographic areas. The two geographic areas are marked on the seating chart Please make sure you do all the required readings and briefings for EVERY CLASS PERIOD (whether or not your group is assigned that day or not). Your geographic group will be called on to brief the assigned cases (which are listed at the top of each chapter's power-points) as per the syllabus.** The purpose being to facilitate all members of the class to get practice briefing cases and to maximize class participation. You will not be required to meet with your group members outside of class unless you choose to create from your group as a study group for exams. The extent of your own preparation and participation will be reflected in your grade. **Students are required to constructively participate and/or brief cases a minimum of ten (10) times or more during the semester. Failing to be prepared for class will result in a student getting a minus on their seating chart which result in the student being required to talk twenty (20)/ per each time unprepared during the semester to make up for coming to class having not done the required reading.** If a student states they have not prepared/ briefed the assigned case(s) the student is on notice that they will have a minus (the minus will be circled) placed on the seating chart under their name. They are allowed to see the seating chart at the start of each class period and during office hours to see if they have a minus and to see how many times they have participated. Participation is as follows:

\*+ under a student's name means the student asked/ answered/ or participated constructively

\*b.case+ means the student helped the class in briefing an assigned case

After we brief a case we clap in appreciation for those who helped in the briefing! We want to positively support and encourage class participants☺!

Disrupting class by leaving early (without a pre-approved excuse), arriving late, having your cell phone (or pager) on during class, tweeting, texting others during class, checking email, instant messaging others, playing cell phone or computer games, surfing the net, and/or failing to act in a courteous way to others will **NEGATE** any and possibly all accumulated constructive class participation marks, and will result in attendance for that class being negated. Classroom doors may be shut after class begins. **If the classroom doors are shut, they will NOT be opened for latecomers. Continued disruption by a student after one prior written warning will result in a student losing 30 class participation points.** Written warning will include the student's name, date of disruption, and type of disruption. **Leaving early or during break (unless with prior approval of the teacher for emergency reasons) will result in the student not getting credit for attending the class.** Evaluation in this area is, of necessity, subjective and my determination is final. There is no provision for appeal.

Class **participation** is recorded on the seating chart. At the first of the semester students get to choose where they would like to sit for the semester. After you have signed for your spot on the class seating chart, you must sit in your designated seat for the entire semester. **If you sit in a different seat, you will not get credit for ANY class participation marks while sitting in different chair.** Retroactive credit for class participation while sitting in another chair will not be given.

#### ACADEMIC INTEGRITY POLICY ("AI"):

Academic Integrity applies to ALL aspects of MGT 330. Each extra credit/ exam/essay/ paper MUST have the following statement or can put "AI":

Printed Name: \_\_\_\_\_ MGT 330 Section #: \_\_\_\_\_  
"I have abided by the UNCG Academic Integrity Policy." (or "AI")  
Signature: \_\_\_\_\_

ALL Academic Integrity Violations WILL be prosecuted!!! See UNCG Academic Integrity Code and Procedures at: <http://sa.uncg.edu/handbook/academic-integrity-policy/>

Please be aware that ALL the following also constitute Integrity Violations in MGT 330:

You may not be in possession of any unauthorized exam related material. All exam materials MUST be returned prior to leaving the class (including scrap paper). No leaving the classroom while taking an exam.

No cell phones, computer watches, recording glasses, recording pens, text messaging, computers, tweeting, recording, electronics or telephonic devices of ANY kind may be on or out or used during class, an exam, or an exam review.

No taping/recording of any class lecture without the written permission of the instructor (UNLESS the student is registered with UNCG Office of Accessibility, Resources, and Services (formally known as the Office of Disability Services) and recording during regular class is required as a part of UNCG's reasonable accommodation).

Walking into class to sign the attendance sheet and failing to attend the entire class is a falsification of your attendance and an academic integrity violation

No notes of any kind may be used, out, or visible during any exam.

No copying off of another student's exam or essay.

No talking to other students during an exam.

No leaving the classroom during an exam, once started, until the exam is complete and all is turned in as required.

No discussing the exam with others until everyone in all sections of MGT 330 have taken their exam.

No being in possession of an Unauthorized MGT 330 exam. The only exception are the 3 old MGT 330 exams I have placed on Canvas.

Trying to obtain exam materials prior to or during your class in an unauthorized manner is prohibited.

Posting/ selling/ or using stolen (or unauthorized) MGT 330 materials (including exams) is an academic integrity violation/ will be prosecuted and will result in a TOTAL grad of 0 on the exam.

No coming to do a part 2 review of an exam that the students has NOT YET taken.

You may not sign in on the attendance sheet for another student, or falsify any documentation to get an absence excused.

You must do all the work yourself (without any aid or assistance of others) for any assignments, quizzes, extra credit, honors work.

Failure to turn in ALL required exam materials will result in a grade of 0 for the exam.

Falsifying extra credit is an academic integrity code violation.

#### TESTING:

Students MUST take their exams with their own section, or get a grade of 0.

A student cannot take an exam with a later class.

There will be NO makeup for missed exams.

Failing to show up to take an exam ON TIME (exam part 1 and part 2) with your assigned section will result in a grade of 0. If the class door is shut, latecomers will not be allowed to participate since arrival ON TIME is REQUIRED.

Failure to show up on time at the start of the hour on exam day will result in your being shut out of class and a grade of 0.

Posting/ selling/ or using stolen (or unauthorized) MGT 330 materials (including exams) is an academic integrity violation/ will be prosecuted and will result in a TOTAL grad of 0 on the exam.

Once an exam begins a student is not allowed to leave the classroom until the exam is completed and all exam material and scratch paper are turned in as instructed, or it will be an academic integrity violation and will result in a grade 0 on the exam.

No gum, no notes, no baseball caps or talking to classmates are allowed during exams.

No cell phones, computer watches, recording glasses, recording pens, computers, pagers, text messaging, electronics or recording devices of ANY kind are allowed out or on during class exams or exam review days.

There will be NO makeup for the exam 1 and exam 2 and (part 2) reviews. Attendance and successful completion of all the requirements in your assigned class are mandated for credit to be given for the exercise. The doors WILL be shut at the start of the hour and latecomers will NOT be allowed into the classroom. You MUST be on time! You must bring with you to the Exam Part 2: a pen and a sheet of paper. Book bags must be placed against the wall. Please note that the **Exam 1 (part 2) POINTS BACK opportunity is only offered ONE TIME during the semester.** There is **NO** make up for this exercise!

Exceptions for being allowed to take a later exam:

If the student emails me PRIOR to the exam and then submits WITHIN 24 hours of the exam one of the following for my file:

- (1) a valid Doctor's note saying the student was too sick to come to the exam ON THE SCHEDULED EXAM DAY, or
- (2) an immediate family member has just died or is in a serious medical condition in the hospital and the student's presence at the hospital or funeral is needed by the family (WRITTEN PROOF COVERING/INCLUDING MGT 330 EXAM DATE WILL BE REQUIRED).

**TAKING MGT 330 AS AN HONORS CLASS:**

If you are interested in taking MGT 330 as an "Honors" designated class please review: [www.uncg.edu/hss](http://www.uncg.edu/hss) to see if you qualify for Honors and register. Then go to <http://eloisehassell.wp.uncg.edu/> and click "law links" and review Disciplinary Honors information. Please set up an appointment with Prof. Hassell within the first week of class by emailing her at: [mmhassel@uncg.edu](mailto:mmhassel@uncg.edu) to discuss doing a contract honors in MGT 330. Please note: if you are majoring in a subject other than one within the Dept. of Management (BUS/ MGT classes) you will need to get your Dept. Chair's written approval for MGT 330 to count as a contract honors course in your major/ department.

**LAPTOP/ CELLPHONE/ ELECTRONICS POLICY:**

Laptops, I Pads, cellphones, computer watches, computer glasses, computer recording or recording devices of ANY kind including all other electronics MAY NOT be out, used, or on during class. The ONLY exception is if the student is registered with UNCG Office of Accessibility, Resources, and Services (formally known as the Office of Disability Services) and provides the required documentation that typed notes is a necessary reasonable accommodation for the student.

For each violation of this policy the student will receive a negative which will require the student to contribute to class discussion an ADDITIONAL ten times/ per violation.

If there is an emergency situation please talk to the teacher prior to the start of class, and an announcement can be made that for that one class your cellphone is allowed on (on vibrate only). An announcement will then be made to the class, so that all will know that an exception for that day has been made.

## BRIEFING CASES:

**On the top of my power-points for each chapter (in the modules section) you will see what you need to read and which cases to brief for that chapter.** When reading cases you will be required to brief in preparation for class. You may find it helpful to brief (outline) them on a separate sheet of paper or in the margins of your book. They will not be picked up in class, but case briefings are essential for class/ exam preparation. The following format seems to work well. **Being prepared to brief and discuss the cases in class count towards your class participation grade.** We will brief as many as possible of the assigned cases during class. Usually, four students will be selected to brief a single case with each student presenting 1 of the four items about the case as set forth below. **All students are required to do the case briefings for every class whether or not their group is going or not.**

- (1) Facts: A brief statement of the facts of the case.
- (2) Issue: State the issue of law to be resolved. (Remember that the reason the case is in the (text is to illustrate some point of law in the chapter.) HINT-Look for the word “WHETHER” which alerts you to what issue of law is being determined. Sometimes the issue is also stated in the sentence immediately preceding the case☺)
- (3) Reasoning: Why the Court ruled the way they did in the case.
- (4) Holding: Who won and who lost (at each court level if stated in the book)

## EVALUATION AND GRADING:

Each exam will consist of a combination of multiple choice questions and essay questions. Grading of the essay answers is by necessity subjective, and there is no provision for appeal. To assist you in your exam preparation I have placed an exam review study list in the modules section of Canvas ☺!

<b><u>Grading:</u></b>	Exam I	150 points (135-150=A, 120-134=B, 105-119=C, 90-104=D, 89 =F)
	Exam II	150 points (grading scale same as above)
	Interactive Chapter Quizzes	20 points (20 designated chapters/ 1 pt. per chapter)
	Final Exam	150 points (Final exam is <b>CUMULATIVE</b> )!
	Participation	30 points- (2 or less absences & 10 times class participation/ and/ or briefing cases)
	<b><u>Total Possible Points for semester:</u></b>	<b>500</b>

End of Semester Grading Scale: (ALL points earned by a student during the semester are added together. The **TOTAL** number of points earned are then assigned a final semester grade as outlined below:

			<u>Plus/Minus Example:</u>		
450-500	A		500=A+	401=B	351=C 299=F
400-449	B		451=A	400=B-	350=C-
350-399	C		450=A-	399=C+	349=D+
300-349	D		449=B+	398=C	348= D
Below 300	F		448=B		300=D-

## How to access your MindTap course

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MGT 330 - Live - Fall 2017

**Instructor:** Eloise Hassell

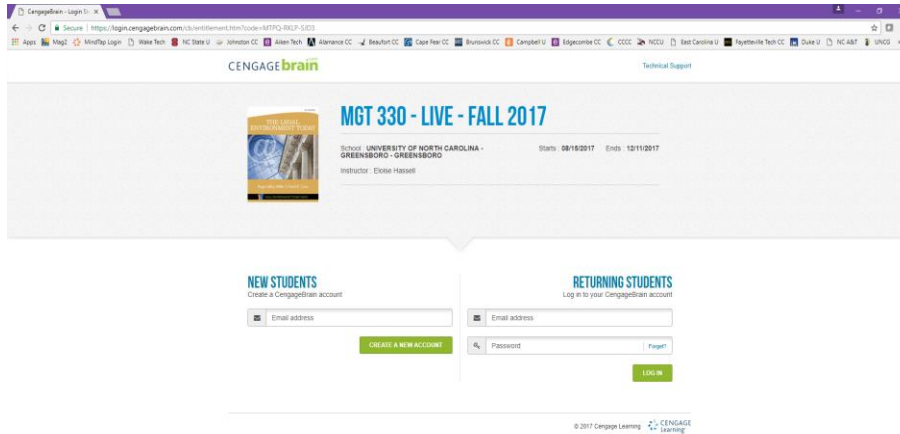
**Start Date:** 08/15/2017



**Course Key:** MTPQ-RKLP-SJD3

## Step 1 - Registration

1. Connect to <https://login.cengagebrain.com/course/MTPQ-RKLP-SJD3>
2. Either register as a new user or sign in if you already have a Cengage Learning account. **IMPORTANT:** Please use your UNCG Spartan Username/E-mail for this account.



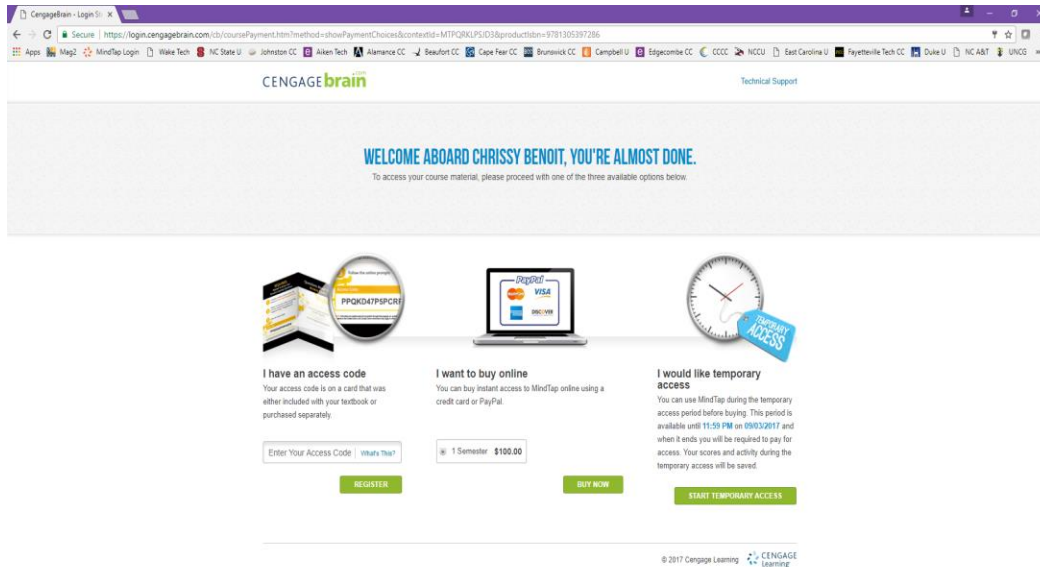
The screenshot shows the Cengage Learning login interface. At the top, the course title "MGT 330 - LIVE - FALL 2017" is displayed. Below this, the school is identified as "UNIVERSITY OF NORTH CAROLINA - GREENSBORO" and the instructor as "Eddie Hassell". The start and end dates are "08/18/2017" and "12/11/2017". The page is divided into two main sections: "NEW STUDENTS" and "RETURNING STUDENTS". The "NEW STUDENTS" section has an "Email address" input field and a "CREATE A NEW ACCOUNT" button. The "RETURNING STUDENTS" section has an "Email address" input field, a "Password" input field, a "Forgot?" link, and a "LOG IN" button.

**Note:** If you attempt to sign in as a new student and your e-mail address is already tied to an existing Cengage Learning account, a warning displays. If this happens enter your e-mail address and existing password under Returning Students. If you do not know your existing password, click the "[Forget?](#)" password link.

## Step 2 - Payment Options

After registering for your course, you will need to pay for access using one of the options below:

- **Access Code:** Your access code is on a card that was either included with your textbook or purchased separately.
- **Buy Online:** You can buy instant access to MindTap online using a credit card or PayPal.
- **Temporary Access:** If you are unable to pay at the start of the semester you may choose to access MindTap until 4:00 PM on 09/04/2017 during your free trial. After the free trial ends you will be required to pay for access. Your scores and activity during the temporary access will be saved.



## Technical Support Options:

Have questions about your MindTap account and course? Reach out to the MindTap Technical Support team using the options below:

**ONLINE:** [www.cengage.com/support](http://www.cengage.com/support)

24/7 live chat! Sign in using your CengageBrain credentials and create a case.

Once your case is submitted, you'll receive access to 24/7 live chat! Or you can speak with an agent by calling the phone number provided upon your case submission.

**PHONE SUPPORT: 1-800-990-8211**

Monday through Friday – 24/7  
Starting 8AM EDT Monday through 7PM EDT Friday

Saturday: 11AM EDT – 7PM EDT  
Sunday: 4PM EDT – 3AM EDT

## Interactive Chapter Quiz- REQUIRED

This feature of the traditional MGT 330 was suggested by students to help encourage classmates to stay up with the reading to prepare in a timely manner for exams, and to lessen the point value on the cumulative final exam. Thank you students for your creative assistance on this aspect (and on all aspects of the class and syllabus)©!

Each student will complete 20 designated online chapter quizzes (though we will cover more than 20 chapters this semester). You are required to submit a 1-2 page hard copy listing of the **results** from each of the designated free interactive online quizzes (**located in Mind Tap**). I will only accept hard copy results. The results must be done as instructed in this document for each of the 20 chapters.

(Only hard copies of results will be used to minimize online grade book concerns, and will be printed out in such a way as to minimize paper usage). See syllabus for when each set of chapter quiz verifications is due. Chapter quiz papers will not be accepted late, and **MUST BE TURNED IN HARD COPY (WITH GRADE OF 80 % or BETTER) BY THE START OF YOUR SECTION OF MGT 330.** If a student fails to turn the interactive quiz sheet in by the start of their section no credit will be given (even if the student is making up attendance that day with a different MGT 330 section). **Chapter quiz results submitted in any other format will not be counted, and no credit will be given.**

For example, you will turn in your interactive chapter quiz results for chapters **1,3,4,19,6, 5, 8 and 22 and 9 all on one sheet of paper (front and back is fine) NO LATER THAN the START OF YOUR SECTION on Monday,9/18/17 in Bryan 128.** (You can turn the sheet in early if you will be out of town on the date it is due). MUST show correct chapter # and MUST show % correct.

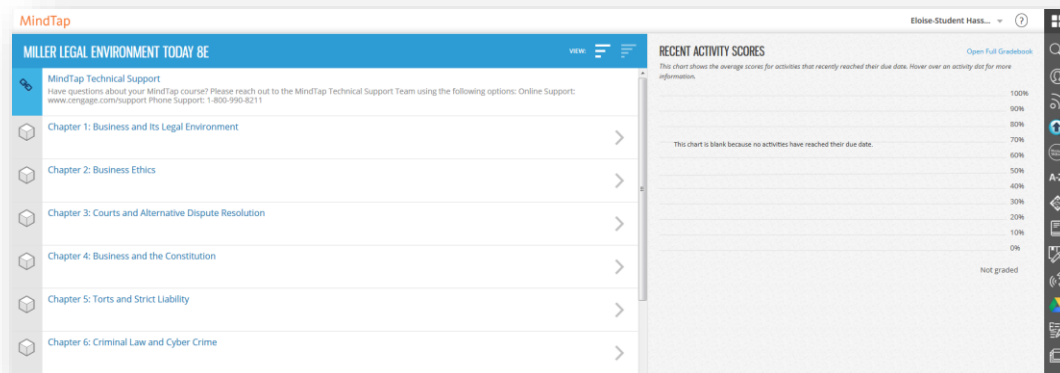
**-If you get at least 80% correct or better, you will get +1 point per chapter (for each of the designated 20 chapters). Must be turned in on-time. It turned in late, no credit will be given. Academic Integrity Code applies. If you do not get at least 80% or better, you will not get the +1. If you do the wrong chapter(s) again credit will not be given.**

-The total possible point value a student can receive this semester for the Chapter Quiz portion of the class is +20 total points. No points will be given if the rules above are not followed exactly as stated.

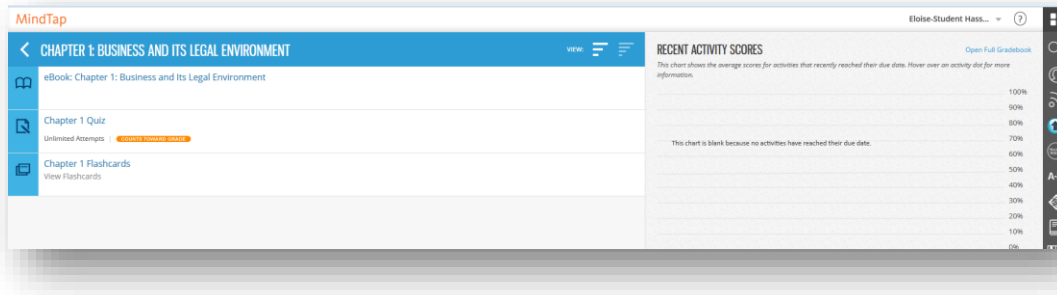
## **Steps to be followed:**

### **Inside Your MindTap Course – Completing the Quiz**

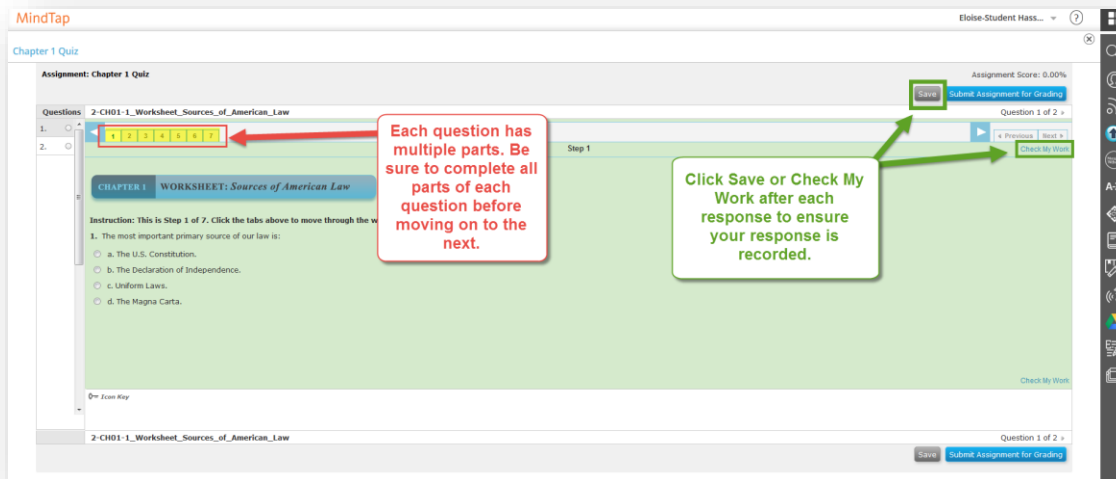
Once you're in your MindTap course, you will see the Chapter Outline in the left panel.



Within each Chapter you will find the link to the eBook Chapter, Chapter Quiz, and Chapter Flashcards.



When completing the Quiz be aware that the worksheet has multiple parts. Be sure to complete each part of the worksheet before submitting. Click the *Save* button or *Check My Work* button to ensure your responses are recorded. See below:



**Note:** the "Check My Work" will provide you instant feedback on your response for that question. Once you've reviewed the feedback you can then update your answer and click Save or Check My Work to record your new response. If you need to access the **eBook** while completing the Quiz you can access it by clicking the full book icon from the App Dock which is located on the right side of the screen. This will open the full eBook at which point you can navigate to the Chapter you

wish to review

The screenshot shows the MindTap interface for a "Chapter 1 Quiz". The main content area displays "CHAPTER 1 WORKSHEET: Sources of American Law" and a multiple-choice question: "1. The most important primary source of our law is:" with options a. The U.S. Constitution, b. The Declaration of Independence, c. Uniform Laws, and d. The Magna Carta. A red callout box with a white border and text says "Click the book icon to open the eBook while completing a quiz." An arrow points from this box to a book icon in the right-hand navigation toolbar.

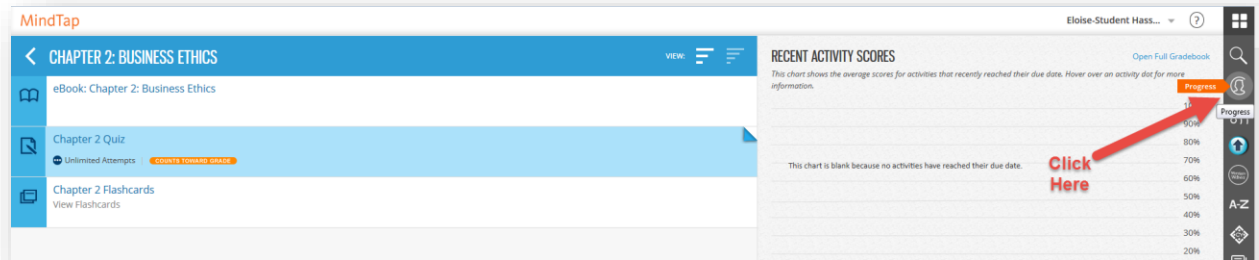
Once you have completed the Quiz click the blue "Submit Assignment for Grading" button in the bottom right corner.

This screenshot is identical to the one above, showing the same quiz question. A red arrow points from the bottom right of the interface to the blue "Submit Assignment for Grading" button.

## Printing Your Quiz Results

After submitting your quiz, you **MUST** print your grade by following the steps below to receive credit.

Click on the Progress App after submission.



Within the Progress App you will see the assigned Quizzes. Locate the Quiz/Quizzes you need to print the results (**make sure to follow example below**) for and ensure they are visible on your screen, or no credit will be given.

**You will need to copy and paste the results:**

**MUST print name- for ex./**

**Eloise Hassell**

**Chapter 1 Quiz**

The **best** score from all attempts is recorded.

**Unlimited attempts remaining**

**Recorded score 100.0%**

### **Technical Support Options:**

Have questions about your MindTap account and course? Reach out to the MindTap Technical Support team using the options below:

**ONLINE:** [www.cengage.com/support](http://www.cengage.com/support)

24/7 live chat! Sign in using your CengageBrain credentials and create a case.

Once your case is submitted, you'll receive access to 24/7 live chat! Or you can speak with an agent by calling the phone number provided upon your case submission.

**PHONE SUPPORT: 1-800-990-8211**

Monday through Friday – 24/7

Starting 8AM EDT Monday through 7PM EDT Friday

Saturday: 11AM EDT – 7PM EDT

Sunday: 4PM EDT – 3AM EDT

## System Check:

To check whether your computer meets the requirements for using MindTap, go to <http://ng.cengage.com/static/browsercheck/index.html>

Please Note: The System Check is also accessible in the drop down box next to your name located in the upper right corner of your MindTap page.

The preferred browser for optimal performance is Google Chrome.

## EXTRA CREDIT:

Note: Extra Credit STARTS on M 8/21/17. (Nothing done previous to 8/21/17 is allowed to count towards extra credit.

**ALL EXTRA CREDIT MUST include required Academic Integrity code language: “AI” or**

Printed Name: \_\_\_\_\_ MGT 330 Section #: \_\_\_\_\_ Alphabetical # \_\_\_\_\_ (or “AI”)

“I have abided by the UNCG Academic Integrity Policy.”

Signature: \_\_\_\_\_

(please note: the alphabetical # is the # that is beside your name on the attendance sheet)

A maximum of ten points extra credit may be earned during the semester. **The deadline for extra credit projects is Monday, 11/6/17 (by START of your class).** Extra credit begins on the first day of the semester. **Extra Credit CANNOT be emailed. It MUST be turned in hard copy on or before the deadline and as stated below, or it will not be counted. \*\*NO PHONES/ LAPTOP/ TABLET COMPUTERS/ CAMERAS/ RECORDING or PHOTOGRAPHIC DEVICE ALLOWED IN COURTHOUSE- NEW LOCAL RULE\***

**1-Scavenger Hunt of the New Guilford County Courthouse - (3 points): on last page of syllabus) including TWO or more hours of courtroom observation**

- Find and check off each item on the courthouse tour list
- Sign the Academic Integrity Code
- Fill in which courtroom(s) in which you observed (may not be completed via tv or computer)
- **Turn in completed form on or before Monday, 9/11/17 (by start of class) May be done only once during the semester)- NOTE: NO ELECTRONICS ALLOWED\*\***

**2-Courtroom Observation - (3 points): \*\*NOTE: NO ELECTRONICS ALLOWED**

- Choose any courtroom (State or Federal) but not TV court/ City council/ School Board/ County Commissioners- **must attend LIVE/ IN PERSON/ cannot do by TV or by watching on electronic device**
- Observe three or more hours (cannot count Scavenger Hunt observation hours)
- Type what you learned into a 1 1/2 page double-spaced paper
- (May be done MORE than once during the semester)

**3- (1 point) Extra Credit Opportunities: Announced in class and dealing with an internet -see the “law links” portion of my webpage for additional ideas or hard copy article covering a subject being discussed that day in class- May NOT be emailed**

- Type a 1 paragraph summary + website address + picture from website on same sheet of paper
- Turn in to Prof. Hassell at class where that subject was covered
- (May be done up to **THREE** times during the semester)

A **fourth** one point extra credit can **ONLY** be done when a student **has** 10 points extra credit total points and only needs one more point for a \*

When a student earns OVER 10 points extra credit (by the **11/6/17** deadline) it is recorded as being with a star \*. If a student with a star is **ONLY ONE** point from a higher grade at the end of the semester, the student with a star will be moved up the one point. Please note that one point can make a difference particularly in the +/- grade distribution listed above.

**The subject areas covered in this course are extremely difficult. The cumulative exam in MGT 491 may also cover Business Law. Make sure to keep your notes and chapter outlines until you have completed MGT 491.** The amount of material to be covered in this course, and the depth of the coverage, probably is not exceeded in any course you have taken, or will take. THEREFORE, if you wish to do well, you will be required to read, concentrate, review, re-read, analyze, and re-analyze. In order to cover all the material, and cover it well, there is a heavy burden on the student to be well prepared and to raise questions about what you do not understand.

**\*DO NOT take MGT 330 until you have the required time to be successful in the class. If you get behind there is no way to catch up!!! Each day's class preparation should take a minimum of 5 hours.**

### TOPICAL OUTLINE/ CALENDAR:

8/21 Syllabus handed out and class discussed- **Mandatory Attendance**  
Ch. 1 Business and Its Legal Environment.-seating chart signed  
Ch. 3 Courts and Alternative Dispute Resolution

Wednesday 8/18 \*\*11 to noon or noon – 1pm required make up meeting for any student who will be unable to come to the mandatory 8/21 class- will cover class essentials, but will not cover Ch. 1 and Ch. 3 material- location: Bryan 360

8/28 Ch. 3 Courts and Alternative Dispute Resolution (contd.)-group 1  
Ch. 4 Business and the Constitution - group 2 and highlights (only) of Chapter 22 Real Property and Land Use Control (Ch. 22 not on exam) (can turn in **ENTIRE** quiz sheet 1 **EARLY** until **START** of **YOUR** class on 9/18)

9/4 Happy Labor Day! No Class!

9/11 Ch. 19 Powers and Functions of Administrative Agencies-group 1  
Ch. 6 Criminal Law and Cyber Crime -group 2 **\*\*Scavenger Hunt Deadline by START of class\*\***

9/15 **\*\*11-11:50 (Optional) MGT 330 Exam 1 Study Session/Review Session w/ Prof. Hassell in TBA –no office hours\*\***



- 9/18 Ch.6 Criminal Law and Cyber Crimes (contd.) – group 2  
 Ch. 5 Torts and Strict Liability - group 1 and highlights (only) of Ch.8 Intellectual Property Rights and highlights (only) of Ch.9 Internet Law, Social Media and Privacy  
Chapter Quiz Sheet due no later than START of class. Chapter quiz requirements are detailed earlier in this syllabus. One Chapter Quiz sheet listing results for chapters: **1, 3, 4, 19, 6, 5, 8, 22, and 9 due.** (Make sure to type your name and MGT 330 section #, and alphabetical # on the top right corner of the 8<sup>th</sup> edition Chapter quiz paper).
- 9/25 Ch.17. Employment, Immigration, and Labor Law (will not be on exam 1/ will be tested on exam 2)  
Exam 1 Must be on time /Must take with your own section, bring #2 pencil and pen/ backpacks must be put against wall/Must follow ALL directions exactly and return ALL exam materials/ See Academic Integrity and Testing in syllabus)
- 10/2 Ch. 10 Formation of Traditional and E- Contracts-group 2 and Exam 1 (part 2)- Must be on time (doors will be locked after break and NOT opened for latecomers- no make up for exam 1 part 2), Must take with your own section, bring a sheet of paper and pen. Must follow ALL directions exactly and return all exam materials as instructed in class for possible points bonus/ see Testing and Academic Integrity in syllabus, )- Please note: no additional points back for interactive chapter quiz though interactive chapter quiz sheet will be stapled (for your viewing/ **do not remove**) on the back of the essay portion of your exam (can turn in ENTIRE quiz sheet 2 EARLY until START of YOUR class on 10/30)
- 10/9 Happy Fall Break! No Class!
- 10/16 Ch. 10 Formation of Traditional and E- Contracts (contd.) -group 2,  
 Ch. 11 Contract Performance, Breach and Remedies-group 1  
 Ch. 12 Sales, Leases, and Product Liability- group 2
- 10/23 Ch. 12 Sales, Leases, and Product Liability (contd.) - group 2  
 Ch. 16 Agency Relationships -group 1  
 Ch. 13 Creditor-Debtor Relations and Bankruptcy – highlights (only)
- 10/25 11-11:50 (Optional) MGT 330 Exam 2 Study Session/Review Session w/ Prof. Hassell in TBA–no office hours\*\*

- 10/30 Ch.18. Employment Discrimination -group 2  
 Ch. 14 Small Business Organizations -group 1  
 (Ch. 14 will not be on exam 2, but will be tested on the cumulative final)  
 \*\*\*Chapter Quiz Sheet due no later than start of your section of MGT 330 class. Chapter quiz requirements are detailed earlier in this syllabus.  
Chapter Quiz sheet listing results for chapters: 17, 10, 11, 12, 16, 13, 18 and 14 due. (Make sure to type your name and MGT 330 section # and alphabetical # on the top right corner of the 8<sup>th</sup> edition Chapter quiz paper).
- 11/6 Ch. 23 Antitrust Law and Promoting Competition - group 2  
 (Ch. 23 will not be on exam 2 but will be on the cumulative final)  
Exam 2 (see above/ Testing/ and Academic Integrity in syllabus)  
**\*\*Deadline for Extra Credit by START of your section of MGT 330 class\*\***(can turn in ENTIRE quiz sheet 3 EARLY due NO LATER than the START of YOUR next class on 11/13)
- 11/13 Ch.15 Corporations -group 1  
 Ch. 24 Investor Protection and Corporate Governance – group 2  
Exam 2 (part 2)- Attendance Required to receive any possible curve  
 (see above and Testing and Academic Integrity in syllabus)- Please note:  
 no additional points back for interactive chapter quiz though interactive chapter quiz sheet will be stapled (for your viewing/ do not remove) on the back of the essay portion of your exam  
**\*\* 8<sup>th</sup> edition FINAL Chapter Quiz Sheet due no later than START of class.**  
**Chapter quiz requirements are detailed earlier in this syllabus. Chapter Quiz sheet listing results for chapters: 23, 15 and 24 due.** (Make sure to type your name and MGT 330 section # and alphabetical # on the top right corner of the Chapter quiz paper
- 11/15 \*\* (Optional) MGT 330 Final Exam Study Session/Review Session w/ Prof. Hassell – time and location TBA- no office hours\*\*
- 11/20 Ch. 24 Investor Protection and Corporate Governance– group 2 (contd.)  
 Ch. 20 Consumer Protection -group 1  
 Ch. 21 Environmental Law- group 2
- 11/27 Ch. 7. International Law in a Global Economy - group 1  
 International Students present their Home Countries  
 Ch. 2 Ethics and Business Decision Making

FINAL EXAM: MGT 330.03- Monday, 12/4 at 7pm in Bryan 128

PRINT NAME, \_\_\_\_\_ MGT 330 Section #: \_\_\_\_\_ Alphabetical #: \_\_\_\_\_

**NEW GUILFORD COUNTY COURTHOUSE SCAVENGER HUNT** TRY TO EACH LOCATION BELOW AND PUT A CHECK BESIDE EACH LOCATION AND OBSERVE 2+ HOURS OF LIVE COURT (observation must be done this semester/ observation made prior to the start of the semester will not be counted) COMPLETE All (including 2+ hours of live court) and TURN IN (by 9/11/17 start of class (your section) deadline) Guilford Courthouse open on M-F (only) not open on State Holidays- Court begins most mornings at 9am on Plaza and second floor levels/ lunch recess is from 12:30-2pm/ Court recesses for the day upon completion of business but by 5pm/ Directions: <http://www.nccourts.org/Courts/CRS/NCMap/CourthouseDetail.asp?id=47> ENTER ON PLAZA LEVEL/ PROFESSIONAL DRESS REQUIRED/ YOU WILL BE SUBJECT TO SEARCH UPON ENTRY FOR SECURITY PURPOSES/ NO HATS OR GUM **\*\*NO PHONES/ LAPTOP/**

**TABLET COMPUTERS/ CAMERAS/ RECORDING or PHOTOGRAPHIC DEVICE ALLOWED IN COURTHOUSE- NEW LOCAL RULE\***  
**FLOOR LG**

Machine Snack Bar and Change Machine

**FLOOR UG** CLERK OF SUPERIOR COURT:

- A. Civil - District
  - Superior
  - Estates Division
  - Special Proceedings
- B. Criminal - District
  - Superior
- C. Special Proceedings/ Juvenile
- D. Foreclosure Postings wall

**PLAZA LEVEL** COURTROOMS:

- 1A – MAGISTRATE and ADMINISTRATIVE TRAFFIC COURT (Criminal/ minor traffic)
- 1B- INITIAL APPEARANCE COURT (Please note 1A and 1B share a common feeder entry and waiting area)
- 1C- DISTRICT CRIMINAL COURT
- 1D- TRAFFIC COURT

PUBLIC DEFENDER'S OFFICE

**SECOND FLOOR** COURTROOMS:

- 2A - DISTRICT CHILD SUPPORT COURT (Divorces Mon 2 pm Mental Health and Drug Treatment Cts on Thur afternoons)
- 2B - DISTRICT CIVIL (NON-JURY)/ Emergency Hearings/ Domestic Violence/ Commercial Collections Cases
- 2C - DISTRICT (FIRST APPEARANCE)- 2pm M-F afternoons & Criminal District on Tue. And Thur. AM
- 2D – JUVENILE COURT- CLOSED unless by permission of Judge
- 2E - CIVIL DISTRICT

CIVIL MAGISTRATES' OFFICES

**THIRD FLOOR** COURTROOMS:

- 3A - CIVIL DISTRICT
- 3B - CIVIL AND CRIMINAL SUPERIOR/ INDUSTRIAL COMMISSION/ Juvenile (closed proceeding) on Friday
- 3C - CRIMINAL SUPERIOR
- 3D - CIVIL SUPERIOR
- 3G - CIVIL SUPERIOR
- 3H - CIVIL SUPERIOR

JURY ASSEMBLY ROOM  
PRETRIAL SERVICES

**FOURTH FLOOR**

- DISTRICT ATTORNEY'S OFFICE
- SUPERIOR COURTROOM 4C

**ALSO REQUIRED** as part of the Scavenger Hunt is 2 or more hours of (LIVE/ Not TV/ Not Movie) Courtroom observation

**I observed two or more hours in courtroom-(court(s) you observed) : \_\_\_\_\_ have abided by the UNCG Honor Code - \_\_\_\_\_**

**PRINT NAME and MGT 330 (and section)**